



MEMBERSHIP APPLICATION – 2017

Canadian Propane Association GST - Registration No. 84855 2717 RT0001

IMPORTANT

All information will stay confidential
To be completed in full and by an authorised signatory
Payment is due within 30 days of issuance

1. Company to be registered as a Member

Company Name (in Full): _____

Company Address (in Full): _____

Company Website: _____

2. Types of Membership (See APPENDIX "1" – Below)

Associate MACE/Services Producer Retailer Transporter Marketer

3. Primary Representative and other contacts.

Your membership permits you to include as many contacts as your company desires. Each contact will receive CPA communications related to events, industry issues and regulatory changes. Should you wish to add more contacts to your company's profile, please contact jamesdaniels@propane.ca

Primary Contact

Name _____

Title _____

Telephone _____

Cell _____

Fax _____

Email* _____

Alternate Contact

Name _____

Title _____

Telephone _____

Cell _____

Fax _____

Email* _____

4. Is your company publicly traded or privately owned? _____ Publicly Traded _____ Privately Owned

300-100 rue Albert St. Ottawa, ON K2P 0A2

Tel: 613.683.2275 | Fax: 613.683.2279

Email: jamesdaniels@propane.ca | www.propane.ca | [@CanadaPropane](https://twitter.com/CanadaPropane)

5. What percentage of your total business is your propane operation? _____%

6. Number of employees? _____

7. Please check (v) your regions of activity:

AB BC SK MB ON QC NB
 NFL NS NWT NU PEI YK International

8. Permits and licensing (if applicable):

Propane contractor license # (if applicable): _____

GST number: _____

HST number: _____

QST number: _____

Number of licensed sites for storage of bulk propane: _____

Emergency response plan (ERAP) number: _____

9. Certificate of Insurance: Please attach document

10. If a CPA Member has referred you to join the Association please indicate their details below.

Company Name: _____ Contact Name: _____

11. A brief description of your company's services.

12. Please complete the below APPENDIX “2” indicating your volumes in CUBIC METERS or gross sales and what Associated costs for membership (CPA 2016 Fee table).

Appendix 1 - Types of Membership

Member Categories:

- a) **Associate Member** – any person, firm, corporation or association not otherwise defined as an Active or Individual Member who is interested in the purpose of the Canadian Propane Association (CPA).
- b) **Service of Manufacture of Appliances, Cylinders and Equipment (MACE)** – offering to the Canadian market for sale, rent or lease directly or through agents, end use products or services used by the LP Gas industry to manufacture, process, odorize, measure, handle, store or consume LP Gas.
- c) **Producer/Processor** – producing/processing LP Gas at refineries or natural gas processing plants and/or making such production available for distribution beyond the source of production or manufacturing products produced from LP Gas.
- d) **Retail Marketer** – selling LP Gas directly to ultimate consumers, or indirectly through distributors and/or dealers.
- e) **Transporter** – person, firm or corporation who offers to the Canadian market for sale, rent or lease directly through agents, end use products or services used by the LP Gas Industry to transport LP Gas.
- f) **Wholesale Marketer** – purchase bulk quantities of LP Gas for resale either in tank trucks, rail cars or via pipeline to the export or Canadian domestic market.



APPENDIX "2"

CPA/ERAC 2017 Year Fee Table

Name of Company: _____

Primary Contact: _____

Category of Membership: _____

Email: _____ Phone: _____

TABLE "1"

Level	Producers Volumes Cubic Metres	Producers Volumes Cubic Metres	Retail Volumes Cubic Metres	Retail Volumes Cubic Metres	Wholesale Volumes Cubic Metres	Wholesale Volumes Cubic Metres	Transporter Gross Sales	Transporter Gross Sales	MACE / Service Gross Sales	MACE / Service Gross Sales	CPA	ERAC	
												1 Province	2+ Provinces
1	0	3,999	0	2,799	0	3,499	0	499,999	0	499,999	\$1,666	\$2,000	\$2,000
2	4,000	5,999	2,800	3,999	3,500	4,999	500,000	599,999	500,000	599,999	\$1,666	\$2,000	\$2,000
3	6,000	8,999	4,000	5,999	5,000	14,999	600,000	999,999	600,000	999,999	\$1,666	\$2,000	\$2,209
4	9,000	27,999	6,000	17,999	15,000	19,999	1,000,000	2,999,999	1,000,000	2,999,999	\$2,833	\$2,000	\$3,450
5	28,000	49,999	18,000	39,999	20,000	249,999	3,000,000	5,999,999	3,000,000	9,999,999	\$5,097	\$3,036	\$5,520
6	50,000	89,999	40,000	69,999	250,000	2,599,999	6,000,000	15,999,999	10,000,000	29,999,999	\$7,361	\$4,416	\$8,280
7	90,000	179,999	70,000	149,999	2,600,000	2,999,999	16,000,000	19,999,999	30,000,000	39,999,999	\$10,759	\$6,624	\$12,420
8	180,000	399,999	150,000	299,999	3,000,000	3,999,999	20,000,000	24,999,999	40,000,000	49,999,999	\$16,987	\$13,800	\$22,080
9	400,000	899,999	300,000	499,999	4,000,000	4,999,999	25,000,000	29,999,999	50,000,000	59,999,999	\$22,649	\$20,700	\$28,980
10	900,000	1,999,999	500,000	799,999	5,000,000	5,999,999	30,000,000	34,999,999	60,000,000	69,999,999	\$32,879	\$33,119	\$46,919
11	2,000,000	5,999,999	800,000	1,199,999	6,000,000	6,999,999	35,000,000	39,999,999	70,000,000	79,999,999	\$47,562	\$38,640	\$59,340
12	6,000,000	Unlimited	1,200,000	Unlimited	7,000,000	Unlimited	40,000,000	Unlimited	80,000,000	Unlimited	\$77,004	\$44,160	\$69,000
Associate											\$1,666		

Using Table "1" above calculate your CPA Core and ERAC Fees:

CANADIAN PROPANE ASSOCIATION Core Fee:

- Your company's actual volume (cubic metres) or gross sales? _____
Cubic Metres is a metric unit of volume or capacity equal to 1000 litres.
(Include any pipeline shipments)
- What level above applies to your business activity? _____

ERAC Fees:

- Your company's actual volume (cubic metres)/sales of activity? _____
(Exclude any pipeline shipments)
- What level above applies to your business activity? _____
- Provide the Total Number of Provinces in Which Product may be Transported
(Regardless of Volume) _____

TABLE "2"	
Total CPA Core Fees	
Total Emergency Response Assistance Canada	
Sub-total CPA & ERAC Fees	
Add GST/HST (US Companies do not include the GST)	
Total Payable	



13. Does your company require an Emergency Response Assistance Plan (ERAP), a Transportation of Dangerous Good Regulation requirement under Transport Canada's Dangerous Good Act?

Yes, I require an ERAP No, I do not require an ERAP

14. If you answered yes to question 13, please contact the following in order to receive your ERAP package:

Cheryl Dahlager
Emergency Response Assistance Canada
1100, 744 -4th Avenue S.W.
Calgary AB T2P 3T4
Bus: 403-543-6092
Fax: 403-543-6099
Website: www.erac.org

Privacy policy:

The Canadian Propane Association is committed to maintaining the accuracy, security and confidentiality of your personal information in accordance with applicable legislation. All personal information collected by the CPA is done so in accordance with the privacy policy published on our website: www.propane.ca.

As part of our commitment to informed consent, please be advised that company contact information, including the name of the Primary Contact, may be listed in a Membership Directory and may be posted for public access on the Canadian Propane Association website.

Declaration:

I hereby certify that the information contained herein is true and correct for the company I am registering for membership. I further certify that I am supportive of the Association, its purposes, programs, mission, objectives and constitution.

Signature of the Authorised person: _____ Date: _____



Method of Payment GST No. 84855 2717 RT0001

✓ Check one

MasterCard

Visa

Invoice Me

Credit Card #: _____

Please print clearly

Expiry Date: (MM/YYYY): _____

Security Code (3 or 4 digits on back of card): _____

Cardholder Name: _____

Authorized Signature: _____

Please note if you wish to pay your invoice by credit card, a 3% convenience fee will be added to the CPA and ERAC portion of your invoice.

Payment by cheque:

Payable to **Canadian Propane Association**

616-130 Albert Street

Ottawa ON K1P 5G4

Please note that the Emergency Response Assistance Canada (ERAC) is a subsidiary of the Canadian Propane Association (CPA). The CPA collects membership dues on behalf of the ERAC, and all dues are subsequently transferred to the ERAC.

Signed: _____ Date: _____

(Accredited Representative)

For Canadian Propane Association office use only.

Approved: _____ Date: _____

CPA Board of Directors

Approved: _____ Date: _____

CPA Member Services



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APPENDIX "3" CPA COMMUNICATIONS

This form enables you to indicate which electronic communication pieces are of interest to you.

CPA News:

- Insider Newsletter** – The CPA monthly e-newsletter
- National Events & Leadership Summit**
- Bulletins** – Timely and targeted bulletins on urgent regulatory and legislative issues. Please select the regions that interest you:
 - National**
 - British Columbia**
 - Alberta**
 - Saskatchewan**
 - Manitoba**
 - Ontario**
 - Quebec**
 - Nova Scotia**
 - New Brunswick**
 - Prince Edward Island**
 - Newfoundland & Labrador**

Provincial Committee Information & Events:

(Includes Updates on provincial Industry Issues, Committee Information and Events)

- British Columbia**
- Alberta**
- Saskatchewan**
- Manitoba**
- Ontario**
- Quebec**
- Atlantic**

National Committee Information & Events:

- Codes and Standards**
- Learning and Development**
- Transportation**