



Dear CPA members,

In light of the continued spread of the novel coronavirus (COVID-19) and more recently the global pandemic declaration by the World Health Organization, we at the Canadian Propane Association are taking precautionary measures and adjusting our operations to ensure the health and safety of our employees, members, families and the greater community. We are making every effort to ensure this situation does not impact the quality of service that we provide to our members, trainers and business partners.

We are monitoring the situation and adhering to recommendations from public health authorities. As a result, we have made the following decisions:

LEADERSHIP SUMMIT

The CPA staff and Board of Directors have made the decision to cancel our Leadership Summit that was scheduled to take place May 5-7, 2020 in Edmonton, Alberta. While we are disappointed to have to cancel this important event for our industry, our utmost concern is ensuring your safety and those around you.

Sponsors of the Leadership Summit will be contacted by our Events and Marketing Manager Sherri Clair to discuss next steps. For those of you who have booked your hotel, please cancel your reservations.

REGIONAL SEMINARS

All subsequent regional seminar events will be evaluated on a case-by-case basis as the situation evolves. We will keep you informed as decisions are made.

COMMITTEE MEETINGS

Committee meetings will continue to be held either in the set location or via conference call. Your Government Relations Director will organize the meeting details with attending members.

Atlantic Canada: Jean-François Duguay at jeanfrancoisduguay@propane.ca

Ontario: Marcelline Riddell at marcellineriddell@propane.ca

Manitoba, Saskatchewan, Alberta and BC: Allan Murphy
at allanmurphy@propane.ca

CPA AND PTI OPERATIONS

The offices of the Canadian Propane Association and our Propane Training Institute remain open but we are prepared in the event that all or some of our staff may need to work remotely. To ensure the continued health and safety of staff, we have:

- Restricted travel – attendance to all tradeshow and conferences will be cancelled until further notice
- Implemented alternative routes to work to avoid over exposure on public transit
- To protect our internal community, we have enhanced our office sanitation efforts and advised staff to protect themselves by following the Government of Canada's [preventive measures](#).

COVID-19 RESOURCES AND UP-TO-DATE INFORMATION

At this point, the risk for COVID-19 remains **low** for Canada, but this could change rapidly. We have compiled several resources to assist in your business continuity planning and mitigate risks posed by COVID-19:

- The Canadian Chamber of Commerce has prepared [a guide](#) to assist in business planning and continuity efforts. Their [COVID-19 web page](#) also has a number of other timely resources.
- Canada's response to the disease and up-to-date information:

- Canada-wide:

- General information

- [Government of Canada's COVID-19 Resource Page – Domestic updates, Travel advice, Canada's response](#)
- [PHAC Coronavirus and Travel Health Notices](#)
- [Theresa Tam's Twitter account \(Canada's Chief Public Health Officer\)](#)
- [Fact Sheets, including printable infographic](#)
- [World Health Organization \(WHO\) coronavirus site](#)
- [World Health Organization \(WHO\) guide for getting your workplace ready for COVID-19](#)
- [Map of COVID-19 Infections](#)
- [Disinfectants to use for COVID-19](#)
- [CDC – Mental Health and Coping with COVID-19](#)
- [Can Coronavirus Be Transmitted Through Food? Here's What You Should Know](#)
- [Public Health Agency of Canada \(PHAC\) risk-informed decision-making guidance on mass gatherings](#)
- [PHAC guidance on community-based measures to mitigate the spread of coronavirus disease](#)
- [COVID-19 Sector Impacts Tracker](#)

- Resources for Employers

- [Questions employers should be asking themselves about the Coronavirus](#)
- [How Leaders can Manage with COVID-19 Panic](#)
- [CDC – Interim Guidance for Businesses and Employers](#)

- [COVID-19 Response Planning: Is Your Business Prepared?](#)
- Provincial
 - [British Columbia Centre for Disease Control](#)
 - [Prince Edward Island](#)
 - [New Brunswick](#)
 - [Québec](#)
 - [Manitoba](#)
 - [Saskatchewan](#)
 - [Alberta](#)
 - [Yukon](#)
 - [North West Territories](#)
- Public Health Agency of Canada's [risk-informed decision-making for mass gatherings tool](#), which, based on advice from the World Health Organization, can help you create risk-mitigation strategies for large events.
- The Center for Disease Control's (CDC) [recommendations for traveling](#)

Please do not hesitate to contact [us](#), if you have any questions, or if we can be of assistance in guiding you through these new challenges.

Please take care, and let us know if we can assist in anyway,



Nathalie St-Pierre
CPA President & CEO